

<https://www.jobzfrica.co.za/job/department-of-small-business-development-internships/>

Department of Small Business Development Internships 2026 – 2027 New Hiring

Description

The Department of Small Business Development is seeking dedicated and enthusiastic individuals to join our internship program. Interns will have the opportunity to gain valuable experience, contribute to meaningful projects, and acquire skills relevant to supporting small businesses in the country.

Responsibilities

- Assist in research, data analysis, and report generation related to small business development.
- Support departmental initiatives, projects, and administrative tasks as assigned.
- Participate in workshops, seminars, or training sessions to enhance skills and knowledge.
- Collaborate with team members on various projects aimed at supporting small businesses.

Qualifications

- Currently enrolled in or recently graduated from a relevant field of study (requirements may vary by internship).
- Strong communication, analytical, and problem-solving skills.
- Passion for contributing to the growth and sustainability of small businesses.
- Proficiency in computer applications relevant to the internship focus.
- Specific requirements may vary based on the internship opportunity.

Job Benefits

- Gain practical experience and exposure to small business development initiatives.
- Opportunity to contribute to meaningful projects and make a difference in the small business sector.
- Mentorship and guidance from experienced professionals.
- Networking opportunities within the government sector.
- Potential for personal and professional growth in the field of small business development.

Contacts

To apply for internship positions at the Department of Small Business Development, follow these steps:

- **Review Available Internships:** Visit the Department of Small Business Development's official website or their dedicated careers page to explore the available internship opportunities. Look for positions that align with your field of study or interest.
- **Check Eligibility Criteria:** Carefully read the requirements and eligibility criteria for each internship opportunity. Ensure that you meet the specified

Hiring organization

Department of Small Business Development

Employment Type

Intern

Duration of employment

3 Months

Industry

Department of Small Business Development

Job Location

Pretoria, Gauteng, South Africa, 0001, Pretoria, Gauteng, South Africa

Working Hours

09

Date posted

April 29, 2026

Valid through

14.02.2028

qualifications, educational background, and any other prerequisites mentioned for the position.

- **Prepare Application Documents:** Prepare the necessary application documents, including your updated CV or resume, cover letter, academic transcripts, and any other documents requested in the internship description.
- **Submit Application:** Follow the instructions provided in the internship posting to submit your application. This may involve applying online through the department's website or sending your application via email to the specified contact person or email address.
- **Application Deadline:** Be mindful of the application deadline for each internship opportunity. Ensure that your application is submitted before the specified closing date to be considered for the position.
- **Follow-Up:** After submitting your application, you may consider following up with the department or the designated contact person to confirm receipt of your application and to express your continued interest in the position.
- **Prepare for Interviews (if applicable):** If you are shortlisted, be prepared for interviews or any other assessment processes as part of the selection procedure.